ERRATUM TO THE STUDENT FEES HANDBOOK 2020

The following amendment corrects an error in the initial publication of the 2020 Student Fees Handbook. The correction reflects the decision taken by the University’s Council for the 2020. (Amendments struck-through or underlined as appropriate.)

Section 5 International Fees

5.1 Semester Study Abroad (SSA) Programmes

Any student (regardless of nationality) taking courses for one or two semesters only, that will not count towards obtaining a South African degree (but could count towards a degree in another country). Package tuition fee:

- Per semester cost........................................................................................ US$7 000
- Per semester cost........................................................................................ US$7 140

Section 1.51

Students who have outstanding fees, fines, interest, current registration of occasional non-degree studies or dues will not be awarded degrees or diplomas in:

(i) April, if any amount is unpaid by 28 February 2020
(ii) March, if any amount is unpaid by 20 February 2020
(iii) June, if any amount is unpaid by 30 April 2020
(iv) December, if any amount is unpaid by 31 October 2020

Cancellation dates amendments from page 3
The academic calendar has been adjusted due to the COVID pandemic. The following dates have been adjusted to align to the academic calendar.

2.2 Notice to Leave: Withdrawal of Registration

A registered student (or legal guardian) is personally liable for all tuition fees notwithstanding any pledges of support or bursary that they may have received.

Students or their legal guardians must give notice of intention to discontinue studies in writing by completing the Cancellation of Registration Form and submitting this together with their student card to their Faculty Office in person or by registered mail.

A R500 Administration Fee will be charged on all cancellations / withdrawals. International students, including those from SADC countries, refer to Section 5.9

A reduction on the academic fees may be considered in special circumstances, depending on when the notice of intention to discontinue studies is received by the Faculty Office. If notice is received before:

(a) **Whole Year Courses starting in February:**
   - 14 February 2020 .................................................. 100% adjustment
   - 07 August 2020 .................................................. 50% adjustment

(b) **First Semester Courses starting in February:**
   - 14 February 2020 .................................................. 100% adjustment
   - 28 February 2020 .................................................. 50% adjustment

(c) **Second Semester Courses starting in July:**
   - 07 August 2020 .................................................. 100% adjustment
   - 21 August 2020 .................................................. 50% adjustment

(d) **Full year programme starting in second semester**
   - 07 August 2020 .................................................. 100% adjustment
   - 05 March 2021 .................................................. 50% adjustment

No reduction will be granted if the notice of intention to discontinue studies is received after the above deadlines.

*Note:* These dates will be strictly adhered to. *Any fees owing are due immediately on cancellation of studies.*

2.3 Drop an Individual Course

When students withdraw from individual courses of a minimum duration of one semester, any fee reduction is dependent upon the date of withdrawal. If the course duration is less than one semester, there is no fee reduction if a student withdraws from the course after it begins.

<table>
<thead>
<tr>
<th>Course</th>
<th>Last date to add a course</th>
<th>Get 100% fee adjustment</th>
<th>Get 50% fee adjustment</th>
<th>Cancel transcript entry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whole year courses</td>
<td>14 February</td>
<td>14 February</td>
<td>07 August</td>
<td>14 August</td>
</tr>
<tr>
<td>First term courses</td>
<td>14 February</td>
<td>14 February</td>
<td>28 February</td>
<td>29 May</td>
</tr>
<tr>
<td>Second term courses</td>
<td>07 August</td>
<td>07 August</td>
<td>21 August</td>
<td>25 September</td>
</tr>
<tr>
<td>Other courses:</td>
<td>Friday of the first week</td>
<td>Friday of the first week</td>
<td>Friday of week three of</td>
<td>Monday after which two</td>
</tr>
<tr>
<td></td>
<td>of the course (Day 5)</td>
<td>of the course (Day 5)</td>
<td>the course (Day 15)</td>
<td>thirds of the course</td>
</tr>
<tr>
<td>Block Release</td>
<td>1 week or less: Before</td>
<td>Not applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12 noon of day 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 Weeks: Before 12 noon</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>of day 2</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Block Release*:
- 1 week or less: Before 12 noon of day 1
- 2 Weeks: Before 12 noon of day 2

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<table>
<thead>
<tr>
<th>Summer Term</th>
<th>3 weeks: Before 12 noon of day 3</th>
<th>Longer than 3 weeks: Friday of the week the course begins. (Day 5)</th>
<th>Monday after which two thirds of the course has been presented/run.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter Term</td>
<td>Friday of the week the course begins. (Day 5)</td>
<td>Not applicable</td>
<td>Monday after which two thirds of the course has been presented/run.</td>
</tr>
</tbody>
</table>

No reduction will be granted if the notice to withdraw is received after the above deadlines.

After the last date to withdraw from a course but before the tenth last teaching day of a semester or year course, a student may notify the faculty office that he or she does not intend to complete the course. In this case the course remains on the record with a result of INC. During the last ten days of a semester or year course such notifications will no longer be accepted and a result of DPR or AB will be awarded by the department.

No withdrawal is possible after the ‘cancel transcript’ entry date.

### 2.7 Leave of Absence

A student who is granted a prospective academic concession for Leave of Absence will be entitled to a fee rebate depending on the date and period for which the Leave of Absence is granted. Refer Rule G.16.

If Leave of Absence is granted before the following date for the remainder of the academic year:

(a) Whole Year Courses starting in February
   - 14 February 2020 ................................................................. 100% adjustment
   - 04 May 2020 ................................................................. 75% adjustment
   - 07 August 2020 ................................................................. 50% adjustment
   - 09 October 2020 ................................................................. 25% adjustment

(b) First Semester Courses starting in February
   - 14 February 2020 ................................................................. 100% adjustment
   - 04 May 2020 ................................................................. 50% adjustment

(c) Second Semester Courses starting in July
   - 07 August 2020 ................................................................. 100% adjustment
   - 09 October 2020 ................................................................. 50% adjustment

(e) Block Course refer to section 2.3

These dates will be strictly adhered to. No further concessions will be granted if Leave of Absence is granted after the above deadlines.

Students are required to pay the minimum prescribed academic fees prior to graduation.