



Fees Office, Finance Department
 Level 3, Kramer Law Building, Rondebosch. 7701
 Tel: +27 -21- 650-1704 Fax: +27-21-650-4768
 E-Mail: fnd-feenq@uct.ac.za

Students who are receiving financial aid or postgraduate funding must contact the appropriate funding office to establish eligibility for a refund.

A student who has a credit on his/her fee account as a result of an external payment, will not be refunded within a period of 14 days from the credit of the payment to his/her fee account.

STUDENT NUMBER

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Surname:

First Names:

Contact details:

Day time tel. no.....

e-mail address

Refunds are transferred to a South African bank account unless payment was made via the on-line credit card functionality, in which case any credit will be reversed to the card holder.

It is the responsibility of the Student to use the Student Self-Service to load their banking details. Please ensure that your banking details are correct prior to submitting this request.

We are unable to transfer to the following; credit card, bond, 32-day notice accounts; ATM, Credit Card or Debit Card numbers.

Allow a minimum of 3 working days for a refund to be processed.

If under 21 please attach a signed consent letter from the fee payer.

Amount Requested:

Source of payment: e.g. bursary, draft, telegraphic transfer:

Student's signature: Date:

<p>For Office use only</p> <p>Amount of refund</p> <p>Authorised by.....Date.....</p>
